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# Grand Chapter of Oregon Order of the Eastern Star

August 9, 2011

Dear Chapter Secretaries:

Another year is here and lots to do! Enclosed you will find the following documents:

**Letter from WGM and WGP**... must be read at first Chapter meeting

**Letter from WGM** regarding PMWG deaths... must be read at first Chapter meeting

**Irregularities from 2010-2011**... must be read at first Chapter meeting

**Informational packet** from the WGM for the Secretary and WM... do not read in Chapter

**New Bylaws and Resolutions** passed at the Storytellers Grand Session... please make copies of the CBL pages and integrate them into the Chapter's CBL sets, and make copies available for members with CBLs

**New Charitable donations form**... please share with the Treasurer. Remember, no Benevolent Board Funds come to the Grand Chapter Office. All other donations are to come to the Grand Chapter Office, not the Chairmen. Charitable donations **are to be combined** into one check. Invoice payments **are not** entered on the Charitable donations form

**Secretary-Treasurer Workshops:** October 22 in upper Willamette Valley; January 21 in Roseburg; April 21 in LaGrande area; more information later

**Yellow Cards and Chapter Membership Change sheets:** please keep the Grand Chapter Office up to date... Yellow Card for initiate, affiliate, and dual, along with \$5 International Headquarters Fund; Membership Change Sheet for re-instatements, deaths, name and address changes

**Visionears 2011-12 Directory:** will **not be** available by Natal Day this year, but shortly thereafter. Those ordered by a Chapter may be picked up at the Grand Chapter Office, or at the WGM's reception on Sept 10 in Salem, or mailed upon request.

**Web-Site:** the Grand Chapter Office will be maintaining the calendar on the Web-Site. Please send events to be posted to the Grand Secretary. The new Login for the Web-Site is: oregonmembers (all lower case): the new password is: Oes2011 (the O is capitalized, the remainder not)

**Grand Chapter Office hours:** Monday – Thursday 9 am to 5 pm; Phone number is: 503-342-8911. [grandsecretary@oregonoes.org](mailto:grandsecretary@oregonoes.org) & [grandtreasurer@oregonoes.org](mailto:grandtreasurer@oregonoes.org)

**The office will be closed from 9/12 to 9/23 and will reopen on 9/26.**

**990N-E-Card:** It is time to file your Chapter's tax return again ( between 7/1/2011 and 10/15/2011) for the fiscal tax year 2010 (7/1/2010-6/30/2011). **This must be done!** When completed, please send a copy of the Confirmation email from the IRS to the Grand Chapter Office.

**Life Membership Interest Payment:** Just to remind you, the Finance Committee voted to move the LM Interest Payments to once each year beginning 2012. Therefore: in November of this year, your Chapter will receive the second check for your share of the 2011 Life Membership Interest earnings. Following that, your next LM Interest payment will be in November 2012 and will be for 12 months interest. Every November thereafter you will receive an annual Life Membership Interest payment.

**Annual Per Capita:** the per capita for the January, 2012 Annual Report is **\$11.00**

Sister Theresa and I are looking forward to visiting with you soon, and we wish you a very enjoyable new Eastern Star year!

A handwritten signature in cursive script that reads "Theresa McKinley". The signature is written in black ink and is positioned to the right of the "Grand Secretary" title.

Grand Secretary

Grand Treasurer