

## REMIT MONEY TO GRAND CHAPTER – 2011-2012

There are three major categories of checks which can be written by your Chapter and posted at the Grand Chapter office: *Remember, Benevolent Funds must go to that Fund's Chairman.*

**Check Type One:** combining as many different ones as you want, just make sure the application(s) are included so we can apply the payment(s) to the proper member(s)

- Life Memberships
- Life Membership fees
- Memorial Life Memberships
- Transfer of Life Membership fees

**Check Type Two:** combining as many invoices as you want and donations into one check, using the **Remit Money to Grand Chapter 2011-2012** form to indicate each invoice number; how you want the donations allocated; or/and payments for Yearbook, Newsletter, Delegate Bags, IHF:

- Invoices
- Donations
- Yearbook
- OES Newsletter
- Delegate Bags
- International Headquarters Funds

**Check Type Three:** DO NOT combine any other type of money with this payment

- Annual Per Capita monies

**NOTE: IF YOUR CHAPTER NAME IS NOT PRINTED ON YOUR CHECK, PLEASE NOTE IT SOMEWHERE ON THE CHECK.**